



Annual Report

Ni Hao Children's Community Charitable Trust
For the year ended 31 March 2016

Prepared by Enspiral Accounting Ltd

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Compilation Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

Compilation Report to the Trustees of Ni Hao Children's Community Charitable Trust.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Ni Hao Children's Community Charitable Trust for the year ended 31 March 2016.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Ni Hao Children's Community Charitable Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Enspiral Accounting

Enspiral Accounting Ltd

Dated: 29 September 2016

Entity Information

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

Legal Name of Entity

Ni Hao Children's Community Charitable Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC50349

Entity's Purpose or Mission

We provide a nurturing, enjoyable and supportive environment for children and parents, from any cultural background, to learn and use the Mandarin Chinese language together.

Entity Structure

Ni Hao Children's Community organisational structure has been made up of one part-time community manager & programme director, and a team of part-time teachers. This is governed by the trust board, made up of four trustees. Ni Hao Children's Community is a standalone charitable trust in Wellington. There are no other branches around the country or world. It has no affiliation with any umbrella group. It does not have any formal relationships with external parties.

Main Sources of Entity's Cash and Resources

Private Donations and Class Fees

Main Methods Used by Entity to Raise Funds

- Fee Income from Class Enrolments
- Donations received from the community

Entity's Reliance on Volunteers and Donated Goods or Services

The Governance roles as Trustees are volunteer roles.

Physical Address

Various Locations around Wellington

Postal Address

Li Ling Ho, PO Box 11723 Manners Street, Wellington, New Zealand, 6142

Date of Incorporation

23 January 2014



Trustees

Li Ling Ho
Mei Chin Ho
Bibiana Sieh Yen Brown
Frank Simon Pearson

Bankers

Kiwibank

Accountants

Enspiral Accounting Ltd

Approval of Financial Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

The Trustees are pleased to present the approved financial report including the historical financial statements of Ni Hao Children's Community Charitable Trust for year ended 31 March 2016.

APPROVED



Mei Chin Ho

Date 5 OCTOBER 2016



Frank Simon Pearson

Date 6 October 2016.

Statement of Service Performance

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

Description of Entity's Outcomes

Mission: We provide a nurturing, enjoyable and supportive environment for children and parents, from any cultural background, to learn and use the Mandarin Chinese language together.

Outcome: Children and families learning conversational Mandarin Chinese as a foreign / additional language in a fun and accessible way in the Wellington region.

	2016	2015
Description and Quantification of the Entity's Outputs		
Number of locations that classes are being operated from	3	3
Number of term classes held as at 31 March (snapshot)	6	5
Total number of term classes that were held during the full year	23	5
Number of children (unique individuals) enrolled as at 31 March (snapshot)*	49	31
Total number of children (unique individuals) enrolled at some point during the full year*	99	33

*Parents are not included in the above enrolment counts, but it should be noted that parents who accompany their children to class and/or are required to participate in the younger age classes are part of the learning community too.

Statement of Financial Performance

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

	NOTES	2016	2015
Revenue			
Donations, fundraising and other similar revenue	1	35,086	20,010
Revenue from providing goods or services	1	17,923	8,627
Interest, dividends and other investment revenue	1	24	266
Total Revenue		53,033	28,903
Expenses			
Volunteer and employee related costs	2	33,003	32,467
Costs related to providing goods or service	2	20,621	12,780
Total Expenses		53,624	45,246
Surplus/(Deficit) for the Year		(591)	(16,343)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Ni Hao Children's Community Charitable Trust

As at 31 March 2016

	NOTES	31 MAR 2016	31 MAR 2015
Assets			
Current Assets			
Bank accounts and cash	3	4,569	2,806
Debtors and prepayments	3	(66)	1,656
Total Current Assets		4,504	4,462
Non-Current Assets			
Other non-current assets	3	352	352
Total Non-Current Assets		352	352
Total Assets		4,856	4,814
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	1,881	1,245
Other current liabilities	4	(91)	(88)
Total Current Liabilities		1,790	1,157
Total Liabilities		1,790	1,157
Total Assets less Total Liabilities (Net Assets)		3,066	3,657
Accumulated Funds			
Accumulated surpluses or (deficits)	5	3,066	3,657
Total Accumulated Funds		3,066	3,657

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Changes in Equity

Ni Hao Children's Community Charitable Trust
For the year ended 31 March 2016

	2016	2015
Equity		
Accumulated Funds		
Opening Balance	3,657	20,000
Increases		
Trustees Income for the Period	(591)	(16,343)
Total Increases	(591)	(16,343)
Total Accumulated Funds	3,066	3,657
Total Equity	3,066	3,657

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Ni Hao Children's Community Charitable Trust

For the year ended 31 March 2016

	2016	2015
Cash Flows from Operating Activities		
Donations	35,086	40,010
Interest, dividends and other investment receipts	24	266
Cash receipts from other operating activities	19,644	6,971
GST	-	337
Payments to suppliers	(20,668)	(11,871)
Payment to employees	(33,002)	(32,467)
Total Cash Flows from Operating Activities	1,084	3,246
Cash Flows from Investing and Financing Activities		
Cash Flows from Other Investing and Financing Activities	679	(440)
Total Cash Flows from Investing and Financing Activities	679	(440)
Net Increase/ (Decrease) in Cash	1,763	2,806
Cash Balances		
Cash and cash equivalents at beginning of period	2,806	-
Cash and cash equivalents at end of period	4,569	2,806
Net change in cash for period	1,763	2,806

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Ni Hao Children's Community Charitable Trust

For the year ended 31 March 2016

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting Tier 3 - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

Ni Hao Children's Community Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2016

	2016	2015
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	35,086	20,010
Total Donations, fundraising and other similar revenue	35,086	20,010
Revenue from providing goods or services		
Community Classes	16,314	6,065
External Programmes	296	-
Playgroup Fees	150	533
Registration Fees	1,140	105
Sales of Goods	23	-
School Holiday Programmes	-	1,925
Total Revenue from providing goods or services	17,923	8,627
Interest, dividends and other investment revenue		
Interest Income	24	266
Total Interest, dividends and other investment revenue	24	266
	2016	2015

2. Analysis of Expenses

Volunteer and employee related costs		
KiwiSaver Employer Contributions	434	726
Advertising - Staff	437	-
Salaries	32,019	31,302
Staff Training	-	391
Travel and Mileage	112	47
Total Volunteer and employee related costs	33,003	32,467
Costs related to providing goods or services		
ACC Levies	438	-
Advertising & Promotion - General	787	874
Bank Fees	30	58
Class Expenses	239	492
Class Venue Rent	4,169	3,611
Computer Expenses	-	222
Consulting & Accounting	1,467	1,603
Educational Resource expenses	424	826
Entertainment	178	100
General Expenses	382	95
Insurance	1,201	1,121
Library Books	-	229
Office Expenses	467	19
Office Rent	7,432	-

Payment Processing Fees	164	-
Postage, Freight & Courier	56	295
Printing & Stationery	969	506
School Holiday Programmes Expenses	41	172
Teaching Equipment expenses	297	1,694
Telephone & Internet	400	262
Website Expenses	1,482	603
Total Costs related to providing goods or services	20,621	12,780

2016 2015

3. Analysis of Assets

Bank accounts and cash

Business Online Call Income	2,727	2,612
Business Performer Cheque	1,842	194
Total Bank accounts and cash	4,569	2,806

Debtors and prepayments

Accounts Receivable	(66)	1,656
Total Debtors and prepayments	(66)	1,656

Other non-current assets

Educational Resources	352	352
Total Other non-current assets	352	352

2016 2015

4. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable	1,195	1,245
Total Creditors and accrued expenses	1,195	1,245

Employee costs payable

Accruals	686	-
Total Employee costs payable	686	-

Other current liabilities

Withholding tax paid	(91)	(88)
Total Other current liabilities	(91)	(88)

	2016	2015
5. Accumulated Funds		
Accumulated Funds		
Opening Balance	3,657	20,000
Accumulated surpluses or (deficits)	(591)	(16,343)
Total Accumulated Funds	3,066	3,657
Total Accumulated Funds	3,066	3,657

6. Commitments

There are no commitments as at 31 March 2016 in relation to Assets, Loans and Grants (Last year - nil).

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2016 Last year - nil).

	2016	2015
8. Related Parties		
Trustees		
Made cash donations during the financial year.	2,850	2,010
Regularly provided their time and skills to the oversight and operation of the trust at no charge.	-	-
A trustee (also the Community Manager & Programme Director)		
Employed part-time and paid a salary (at independently assessed arm's length rate) from 1 April 2015 until 6 September 2015.	9,477	17,169
Employed part-time and paid a salary (at less than the independently assessed arm's length rate) from 7 September 2015 to 31 March 2016, as well as providing additional time and skills at no charge	2,935	-
A close family member of a trustee and the Community Manager & Programme Director		
Made cash donations during the financial year.	32,000	18,000

9. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

10. Ability to Continue Operating

The entity will continue to operate for the foreseeable future if both the enrollment numbers and fee income revenue increase to an acceptable level



Additional Information

- (1) The monthly \$3,000 or \$2,000 private donation to the charitable trust that occurred throughout 1 April 2015 to 31 March 2016, will not be continuing past 31 March 2016.
- (2) The Playgroup stopped operating in June 2015.
- (3) There have been frequent teaching staff changes during the financial year. Two part-time staff departed in 2015, with two new part-time staff joining in 2015. One new staff member joined at the start of 2016, with one also departing at the start of 2016. One part-time staff member has subsequently moved into full-time hours during the new 2016/17 financial year.