



Annual Report

Ni Hao Children's Community Charitable Trust
For the year ended 31 March 2017



Contents

3	Compilation Report
4	Entity Information
6	Approval of Financial Report
7	Statement of Service Performance
8	Statement of Financial Performance
9	Statement of Financial Position
10	Statement of Changes in Equity
11	Statement of Cash Flows
12	Statement of Accounting Policies
13	Notes to the Performance Report



Compilation Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

Compilation Report to the Trustees of Ni Hao Children's Community Charitable Trust.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Ni Hao Children's Community Charitable Trust for the year ended 31 March 2017.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Ni Hao Children's Community Charitable Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Fairground Ltd

Dated: 5 December 2017



Entity Information

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

Legal Name of Entity

Ni Hao Children's Community Charitable Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC50349

Entity's Purpose or Mission

We provide a nurturing, enjoyable and supportive environment for children and parents, from any cultural background, to learn and use the Mandarin Chinese language together.

Entity Structure

Ni Hao Children's Community organisational structure has been made up of one part-time community manager & programme director, and a team of part-time teachers. This is governed by the trust board, made up of four trustees. Ni Hao Children's Community is a standalone charitable trust in Wellington. There are no other branches around the country or world. It has no affiliation with any umbrella group. It does not have any formal relationships with external parties.

Main Sources of Entity's Cash and Resources

Private Donations and Class Fees

Main Methods Used by Entity to Raise Funds

- Fee Income from Class Enrolments
- Donations received from the community

Entity's Reliance on Volunteers and Donated Goods or Services

The Governance roles as Trustees are volunteer roles.

Physical Address

Various Locations around Wellington

Postal Address

Li Ling Ho, PO Box 11723 Manners Street, Wellington, New Zealand, 6142

Date of Incorporation

23 January 2014



Trustees

Li Ling Ho
Mei Chin Ho
Bibiana Sieh Yen Brown (resigned 23 September 2017)
Frank Simon Pearson (resigned 2 December 2017)

Bankers

Kiwibank

Accountants

Fairground Ltd



Approval of Financial Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

The Trustees are pleased to present the approved financial report including the historical financial statements of Ni Hao Children's Community Charitable Trust for year ended 31 March 2017.

APPROVED



Mei Chin Ho

Date 11/12/2017



Li Ling Ho

Date 13/12/2017



Statement of Service Performance

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

Description of Entity's Outcomes

Mission: We provide a nurturing, enjoyable and supportive environment for children and parents, from any cultural background, to learn and use the Mandarin Chinese language together.

Outcome: Children and families learning conversational Mandarin Chinese as a foreign / additional language in a fun and accessible way in the Wellington region.

	2017	2016
Description and Quantification of the Entity's Outputs		
Number of locations that term classes & free community sessions are being provided at	10	3
Number of term classes & community sessions held during the week as at 31 March	21	6
Number of children (unique individuals) accessing Mandarin Chinese language via term classes and/or community sessions as at 31 March*	172	49

*Parents are not included in the above enrolment counts, but it should be noted that parents who accompany their children to class and/or are required to participate in the younger age classes are part of the learning community too.



Statement of Financial Performance

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

	NOTES	2017	2016
Revenue			
Donations, fundraising and other similar revenue	1	15,737	35,086
Revenue from providing goods or services	1	35,141	17,923
Interest, dividends and other investment revenue	1	17	24
Total Revenue		50,894	53,033
Expenses			
Volunteer and employee related costs	2	39,737	33,003
Costs related to providing goods or service	2	11,407	20,621
Total Expenses		51,144	53,624
Surplus/(Deficit) for the Year		(250)	(591)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Financial Position

Ni Hao Children's Community Charitable Trust As at 31 March 2017

	NOTES	31 MAR 2017	31 MAR 2016
Assets			
Current Assets			
Bank accounts and cash	3	4,929	4,569
Debtors and prepayments	3	(219)	(66)
Other Current Assets	3	91	91
Total Current Assets		4,801	4,595
Non-Current Assets			
Other non-current assets	3	352	352
Total Non-Current Assets		352	352
Total Assets		5,153	4,947
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	156	1,195
Employee costs payable	4	2,181	686
Total Current Liabilities		2,337	1,881
Total Liabilities		2,337	1,881
Total Assets less Total Liabilities (Net Assets)		2,816	3,066
Accumulated Funds			
Accumulated surpluses or (deficits)	5	2,816	3,066
Total Accumulated Funds		2,816	3,066

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Changes in Equity

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

	2017	2016
Equity		
Accumulated Funds		
Opening Balance	3,066	3,657
Increases		
Trustees Income for the Period	(250)	(591)
Total Increases	(250)	(591)
Total Accumulated Funds	2,816	3,066
Total Equity	2,816	3,066

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cash Flows

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

'How the entity has received and used cash'

	2017	2016
Cash Flows from Operating Activities		
Interest, dividends and other investment receipts	17	24
Cash receipts from other operating activities	50,866	54,708
Payments to suppliers and employees	(50,692)	(52,984)
Total Cash Flows from Operating Activities	191	1,748
Cash Flows from Investing and Financing Activities		
Cash Flows from Other Investing and Financing Activities	169	15
Total Cash Flows from Investing and Financing Activities	169	15
Net Increase/ (Decrease) in Cash	360	1,763
Cash Balances		
Cash and cash equivalents at beginning of period	4,569	2,806
Cash and cash equivalents at end of period	4,929	4,569
Net change in cash for period	360	1,763

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Accounting Policies

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting Tier 3 - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

Ni Hao Children's Community Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Ni Hao Children's Community Charitable Trust For the year ended 31 March 2017

	2017	2016
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	9,807	35,086
Annual School Donations	930	-
Grants	5,000	-
Total Donations, fundraising and other similar revenue	15,737	35,086
Revenue from providing goods or services		
Community Classes	31,270	16,314
External Programmes	70	296
Playgroup Fees	-	150
Private Group Classes	782	-
Registration Fees	1,185	1,140
Sales of Goods	1,506	23
School Holiday Programmes	303	-
Other Revenue	25	-
Total Revenue from providing goods or services	35,141	17,923
Interest, dividends and other investment revenue		
Interest Income	17	24
Total Interest, dividends and other investment revenue	17	24
	2017	2016

2. Analysis of Expenses

Volunteer and employee related costs		
KiwiSaver Employer Contributions	177	434
Advertising - Staff	234	437
Salaries	39,225	32,019
Staff Training	150	-
Travel and Mileage	(48)	112
Total Volunteer and employee related costs	39,737	33,003
Costs related to providing goods or services		
ACC Levies	240	438
Advertising & Promotion - General	-	787
Bank Fees	50	30
Class Expenses	182	239
Class Venue Rent	4,425	4,169
Computer Expenses	32	-
Consulting & Accounting	1,535	1,467
Educational Resource expenses	2,040	424
Entertainment	135	178
General Expenses	84	382



Insurance	280	1,201
Office Expenses	12	467
Office Rent	-	7,432
Payment Processing Fees	6	164
Postage, Freight & Courier	163	56
Printing & Stationery	1,051	969
School Holiday Programmes Expenses	95	41
Subscriptions	175	-
Teaching Equipment expenses	-	297
Telephone & Internet	269	400
Website Expenses	632	1,482
Total Costs related to providing goods or services	11,407	20,621

2017 2016

3. Analysis of Assets

Bank accounts and cash

Business Online Call Income	4,501	2,727
Business Performer Cheque	428	1,842
Total Bank accounts and cash	4,929	4,569

Debtors and prepayments

Accounts Receivable	(219)	(66)
Total Debtors and prepayments	(219)	(66)

Other current assets

Withholding tax paid	91	91
Total Other current assets	91	91

Other non-current assets

Educational Resources	352	352
Total Other non-current assets	352	352

2017 2016

4. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable	156	1,195
Total Creditors and accrued expenses	156	1,195

Employee costs payable

Accruals	2,181	686
Total Employee costs payable	2,181	686



	2017	2016
5. Accumulated Funds		
Accumulated Funds		
Opening Balance	3,066	3,657
Accumulated surpluses or (deficits)	(250)	(591)
Total Accumulated Funds	2,816	3,066
Total Accumulated Funds	2,816	3,066

6. Commitments

There are no commitments as at 31 March 2017 in relation to Assets, Loans and Grants (Last year - nil).

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2017 Last year - nil).

	2017	2016
8. Related Parties		
Trustees		
Made cash donations during the financial year.	150	2,850
Regularly provided their time and skills to the oversight and operation of the trust at no charge.	-	-
A trustee (also the Community Manager & Programme Director)		
Employed part-time and paid a salary (at independently assessed arm's length rate) from 1 April 2015 until 6 September 2015.	-	9,477
Employed part-time and paid a salary (at less than the independently assessed arm's length rate) from 7 September 2015 to 31 March 2017, as well as providing additional time and skills at no charge	5,458	2,935
A close family member of a trustee and the Community Manager & Programme Director		
Made cash donations during the financial year.	9,560	32,000
A Foundation related to a trustee		
Made a grant during the financial year	5,000	-

9. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

10. Ability to Continue Operating

The entity will continue to operate for the foreseeable future if both the enrollment numbers and fee income revenue increase to an acceptable level



Additional Information

- One staff member has moved into full time work hours at the end of the 2016/17 year, which has increased fixed costs.
- Class term fees were increased from Term 1 2017 (February 2017) to help cover the charity costs. Term class student numbers reduced after this.
- Stories & Rhymes, a free of charge community programme for early childhood centres and public libraries, began in February 2017.
- Bibiana has resigned for family reasons and her last day was on 23 September 2017.
- Frank Pearson has resigned to make way for appointments of more actively involved trustees and his last day was on 2 December 2017.
- We are currently in the process of recruiting new trustees.